

Orland Properties Development Committee

Meeting Minutes

July 6, 2011

Present: Matt Brown, Betty Chavaree, Dexter Johnson, Brenda Leavitt, Robert Violette, Jerry Shorey, Jessica Rollerson, Dan Brooks, Lester Stackpole,

Absent: Dan Brooks, Bart Hutchins, Mike Malenfant, Tom Taylor-Lash, Ralph Gonzales

1. **Review of Meeting Minutes:** The minutes for the 6/15/ 2011 and 6/22/ 2011 were reviewed. Minutes were approved with editorial corrections.
2. Jerry commented on our tour 2 weeks ago and how helpful Mike was. Mike is very knowledgeable about the school and his information will be valuable to the committee. All joined Jerry in thanking Mike for his time, the tour and the information he provided us.
3. Members were asked if they would prefer being contacted by e-mail or phone by Orland citizens who may want to give a committee member ideas or comments. Each member identified their preference
4. **Survey:** The committee brainstormed questions for a survey for the citizens of Orland to complete that would give us information to aid us in developing our recommendations.

Many questions were raised and discussed. What information do we need/want from the survey? Is it too early in the process to conduct a survey? What questions will we ask and why? How will we conduct the survey, (hard copies at the Town Office, committee members going door-to-door in their neighborhoods, on-line)?

After much discussion it was agreed to conduct a survey at this time with some very basic questions. The questions agreed upon are as follows:

1. Should the Town keep the property or sell it? Keep Sell
Comments:
2. If the town keeps the property should it generate revenue for the town? Yes No
Comments:
3. If the town sells the property should there be restrictions on the use? Yes No
Comments:
4. Should the town spend money to make improvements to the building/property if the town retains it? Yes No
Comments:
5. Should the town spend money to make improvements to the building/property if the town sells it?
 Yes No
Comments:
6. What do you think the best use of the property would be?
7. Any additional comments:

The survey needs to include a statement at the beginning describing the land/property and building.

We agreed that we would have a hard copy of the survey at the Town Office for people to complete. There will also be a "comment" section and form on the Town of Orland Web Site. Matt will ensure a comment section is added to the web site.

The survey will also be put on-line with Survey Monkey. Brenda will develop the survey and send a hard copy and the link to the on-line survey to Matt by Monday 7/11/2011. Matt will ensure that the information is in next week's addition of the Enterprise.

5. **Next Meeting:** The next meeting will be on 7/20/2011. Agenda items for the next meeting are as follows:
- Develop list of who we should communicate the availability of the property to.
 - It was suggested that we may want/need to meet more frequently given the amount of work we have to do and the time frame to complete the work. It was suggested that we form sub-committees to work on certain projects/tasks. The sub-committees would then bring recommendations/ides to the larger committee.

Minutes Recorded by:

Brenda S. Leavitt